**Minutes of the April 18, 2024 Meeting**

The meeting is called to order at 7:03pm. Board Members Ann Murray, Todd Brown, Pat Brown, Cynthia Frederick, and Carol O’Keefe are present, along with Ruth Center, bookkeeper, and Anthony Umi, member.

Todd reads **the agenda**. Ann moves to approve the agenda with the additions of Insurance under Old Business and Member Application under New Business; Cynthia seconds, and the agenda is approved.

Carol reads **the minutes** of the March meeting. Ann moves to approve the meeting minutes; Cynthia seconds, and the minutes are approved.

Pat reads the **Treasurer’s Report** for March. As of March 31, the Association had $232,169.56 in the bank account. Our income for the month of March was $5,330.66. Our expenses were $10,583.46 for a decrease of $5,252.28. Pat reviews the bank reconciliations for March. Carol moves to approve the March treasurer’s report, the payment of bills, and the bank reconciliations. Cynthia seconds, and all are approved.

Cynthia reads the **Operator’s Report** for March. In March, 376,600 gallons flowed to the village and 10,800 gallons were hauled. Year-to-date the village used 2.95-acre feet. The water level behind the dam is 1.6 feet, a decrease of .40 feet from last month. **We are using the water from the well.** Carol moves to approve the March operator’s report; Ann seconds, and the report is approved.

**President’s Report**

* Wednesday, April 24, there is a meeting with representatives from the Environment Department for the 2023 Sanitary Survey. The president, our current water operator, and our retired water operator will attend the meeting.
* The water operator requested a meter can on Main be raised, so the meter can be easily read. That meter, along with the meter at Cerrillos Station and one on Waldo, were raised by Todd and Pat.
* The president made an 8 ft. shut-off for the senior center.
* The president flushed a hydrant on Vicksville Rd. to eliminate yellow water.

**Old Business**

* **Insurance –** The treasurer received a survey from Glatfelter, our insurer. She will complete the survey.
* **Budget Reporting –** The bookkeeper is still working on getting the interim and final budget into the new automated system. She will try to arrange a time with Janelle Sanchez, at the finance department, to answer questions about the new system.
* **Electronic Payment Update –** The fees were still charged to members for half of March but are now being assumed by El Vadito. There is still an issue with credit balances. The bookkeeper is working on this. In the meantime, the treasurer will put a note at <https://www.cerrillosnewmexico.com/el-vadito-water-association> explaining the situation.
* **NMFA DW-6243 Authorizing Resolution, Loan and Subsidy Agreement and Closing Documents-** The treasurer, having put in a tremendous amount of time and effort to apply for and facilitate the loan on our end, presents the documents to the board. The board reviews the resolution, loan and subsidy agreement and closing documents. Ann moves we approve the resolution authorizing the loan. Cynthia seconds, and the resolution is approved and signed. The appropriate loan documents are all signed by the president and secretary.
* **Lawyer Input –** Our lawyer reviewed the loan documents and prepared a right of way agreement with the property owner our replacement pipe will cross below tank #1. He also executed the signing of the document.
* **NMED – New Regulations Regarding Member Owned Water Lines –** Todd, Pat, Cynthia, Ann, and our water operator met via Zoom with Diana Aranda at the State Environment Department to raise concerns about the survey. Our concerns were addressed, and the information was sent to members. As of the date of the meeting, we have received about 50 responses.
* **Water System – Emergency Committee –** The president talked to three community members who agreed to be on the emergency committee. They were each given emergency instructions in the event of a future leak that board members are unavailable to respond to.

**New Business**

* **New Member Application:** A community member on Highway 14 requested either a meter or a hauler membership. The applicant was advised that El Vadito water association is a gravity fed system and the property was higher than the water tanks. The access to the property would have to be through other members’ property. As a result, a meter membership is not feasible. In addition, he was informed that the rules and regulations specify that we can have no new hauler members. He was advised that hauling water from the county at the prison is a better alternative.
* **Water Line Break Update: PRC, Member Concern:** The PRC did not find El Vadito responsible for the line break in December; therefore, the president will not have to attend the excavation training. A member with a business in town submitted a letter to the board about the December line break. The member reported a loss of income due to the break and requested a shut-off to avoid another loss of income should there be another line break in the future. The board will get an estimate from the water operator to see if this is an option we can pursue.

The meeting is adjourned at 8:38.

**NOTE**: The board will meet at the Cerrillos Mining Museum at 7:00pm on Thursday, May 16th for the April meeting.